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| **Name: Hasan Alhwietat** |
| **Logbook Title:**  Theme: Remote-work cybersecurity |
| **Date: 27/3/2022** |
| **Update on weekly research/tasks achieved**  We conducted a study on the concept of remote work and what are the problems that can occur while working.  **Points to consider:**  What have you completed?  I made an introduction about remote work and the advantages of remote work and what are the expected risks and what are the tools and techniques used in order to obtain safety.  Did you fulfil task requirements?  Yes, I completed the task completely.  Are you on track and within deadlines set?  Yes, you delivered the job on time.  Did you need to make any changes to your project management plan?  Yes, I changed the plan because it was not clear at first. |
| **Any risks and/or issues identified?**  **I've not had problems**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  I didn't have any problems.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, I did not make any changes, because I did not face any problem. |
| **Problems encountered**  **I didn't take any risks.**  **Points to consider:**  What barriers did you face?  I did not face any obstacle during my work.  How did you overcome them?  I worked on the task before the deadline to avoid mistakes. |
| **New ideas and change of project direction**  **I changed some sub ideas** |
| **What have I learnt about myself this week?**  **I learned how security affects the remote employee.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I was excited while carrying out the mission.  Did I find it useful to complete the tasks?  Yes, they will help me in the upcoming tasks because the tasks depend on each other.  How well have I performed? What did I contribute?  My performance was great because I did all the required things on time.  What can I improve on next week?  I will perform tasks when requested to be completed before their due date and make plans before implementation begins.  How might this learning apply in the future?  I will do the tasks on time. |
| **Tasks planned for next week**  **An introduction to research methods, research type, and survey creation.**  **Points to consider:**  Which tasks are priority?  We will explain enough research methods.  Have you set aside sufficient time for completion?  Yes, you set a time to get the job done. |
| **Project plan status to date (on, ahead, behind):**  **On** |
| **Supervisor comments to address** |
| He told me I did a good job. |

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| **Name: Hasan Alhwietat** |
| **Logbook Title:**  **Introduction to Research methods** |
| **Date: 3/4/2022** |
| **Update on weekly research/tasks achieved**  **We conducted a study on the initial problems and the appropriate solution, and also determined the type of organization and determined the research method.**  **Points to consider:**  What have you completed?  You set the initial problems, solution, objectives, and research method you used.  Did you fulfil task requirements?  I did not carry out the task to the fullest due to the lack of specifying the type of company.  Are you on track and within deadlines set?  I didn't get the job done on time.  Did you need to make any changes to your project management plan?  Yes, I have modified the date of delivery of the assignment until the type of company is determined. |
| **Any risks and/or issues identified?**  **I had problems identifying the type of company and surveying it.**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  Yes, I have identified some of the problems I encountered.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, there were no additional problems other than the ones I mentioned earlier, which led to the modification of the project plan. |
| **Problems encountered**  **I had one problem.**  **Points to consider:**  What barriers did you face?  I encountered a problem, which is that some of the companies I contacted refused to deal with me.  How did you overcome them?  I worked on the task and waited some time for the company to approve it. |
| **New ideas and change of project direction**  **You have changed the search method based on the type of company.** |
| **What have I learnt about myself this week?**  **I learned how to organize time and make a plan to implement it.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I was desperate because so many companies refused to do business with me.  Did I find it useful to complete the tasks?  Yes, they will help me in building the project.  How well have I performed? What did I contribute?  I completed the task on the number two days after the deadline.  What can I improve on next week?  I will perform tasks when requested to be performed before their due date.  How might this learning apply in the future?  By performing tasks on time. |
| **Tasks planned for next week**  **Explanation of sampling methods and data analysis.**  **Points to consider:**  Which tasks are priority?  We will explain adequately the sampling methods.  Have you set aside sufficient time for completion?  Yes, you set a time to complete the required task. |
| **Project plan status to date (on, ahead, behind):**  **Behind** |
| **Supervisor comments to address** |
| He told me I did a good job. |

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| **Name: Hasan Alhwietat** |
| **Logbook Title: Completing all primary research logbook** |
| **Date: 18/4/2022** |
| **Update on weekly research/tasks achieved**  **We analyse the results obtained from the survey, explain sampling methods, and suggest solutions to risks.**  **Points to consider:**  What have you completed?  I identified the sampling techniques I used, analysed the results using appropriate techniques and tools, and developed solutions to the problems I inferred.  Did you fulfil task requirements?  Yes, I filled out the task perfectly.  Are you on track and within deadlines set?  Yes, you delivered the job on time.  Did you need to make any changes to your project management plan?  I didn't make any changes to the plan. |
| **Any risks and/or issues identified?**  **I've had problems**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  You have encountered a problem using appropriate techniques to draw conclusions.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, I did not make any changes because I implemented the task and checked it. |
| **Problems encountered**  **faced dangers.**  **Points to consider:**  What barriers did you face?  I was sick during this period.  How did you overcome them?  I bought some meds, but I kept getting the job done despite this. |
| **New ideas and change of project direction**  **لقد قمت بتغيير التقنيات المستخدمة في اخذ العينات** |
| **What have I learnt about myself this week?**  **I learned how to analyse any question that is asked of me in order to answer it in a distinctive way.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I felt a little nervous while doing it.  Did I find it useful to complete the tasks?  Yes, this task will help me on how to build the project and define its objectives.  How well have I performed? What did I contribute?  I did what was required and so I think I completed it correctly.  What can I improve on next week?  I will run the tasks on time and arrange the ideas before starting work.  How might this learning apply in the future?  By setting goals in my notes. |
| **Tasks planned for next week**  **I will fill out the proposal form.**  **Points to consider:**  Which tasks are priority?  I will cover all the points within the form.  Have you set aside sufficient time for completion?  Yes, I set a time to get the job done and put some ideas into it. |
| **Project plan status to date (on, ahead, behind):**  **On** |
| **Supervisor comments to address** |
| He told me I did a good job, but I need to make some adjustments. |

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| **Name: Hasan Alhwietat** |
| **Logbook Title: Research Proposal** |
| **Date: 25/4/2022** |
| **Update on weekly research/tasks achieved**  **We will put information about the project, the names of the workers in the project, an overview of the project, the date of completion of each task, and the cost of the project.**  **Points to consider:**  What have you completed?  I filled in information about the project, the names of stakeholders and their roles and contact information. We also set the project objectives and scope, set dates for each task, explained the roles of each employee and projected the cost of the project.  Did you fulfil task requirements?  Yes, I filled out the task perfectly.  Are you on track and within deadlines set?  Yes, you delivered the job on time.  Did you need to make any changes to your project management plan?  I didn't make any changes to the plan. |
| **Any risks and/or issues identified?**  **I've had problems.**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  Yes, I had a problem setting project cost.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, I did not make any changes, because I wrote the budget and the doctor told me that I will take a course on the method of calculating the cost. |
| **Problems encountered**  **I didn't face any risks.**  **Points to consider:**  What barriers did you face?  I did not face any obstacle during my work.  How did you overcome them?  You work on the task before the deadline expires. |
| **New ideas and change of project direction**  **There are no ideas.** |
| **What have I learnt about myself this week?**  **I learned how to assign roles.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I was excited about this job and I had a company.  Did I find it useful to complete the tasks?  Yes, they will help me in planning the project in the next stages.  How well have I performed? What did I contribute?  You have implemented the specified things perfectly.  What can I improve on next week?  I will develop implementation plans for future tasks and develop some ideas.  How might this learning apply in the future?  I will do the tasks on time. |
| **Tasks planned for next week**  **Project management plan: Develop plans, costs, time, quality, communication, risks, and implement the Gantt chart.**  **Points to consider:**  Which tasks are priority?  We will create a plan for the entire project and put some risks and study their impact and set quality points and set a time for each task.  Have you set aside sufficient time for completion?  Yes, you set a time to get the job done. |
| **Project plan status to date (on, ahead, behind):**  **Ahead** |
| **Supervisor comments to address** |
| He told me I did a good job but I needed to adjust the budget. |

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| **Name: Hasan Alhwietat** |
| **Logbook Title: The completion of project management plan.** |
| **Date: 23/5/2022** |
| **Update on weekly research/tasks achieved**  **I prepared a management plan for the project, its goals and objectives.**  **Points to consider:**  What have you completed?  You create a project management plan using a Gantt chart, break down the tasks and roles, and establish the risks, quality, and cost of the project.  Did you fulfil task requirements?  Yes, I filled out the plan to suit the project.  Are you on track and within deadlines set?  Yes, you delivered the job on time.  Did you need to make any changes to your project management plan?  I didn't make any changes to the plan. |
| **Any risks and/or issues identified?**  **I've had problems.**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  Yes, I faced a problem in dividing roles, so I modified the plan more than once, because I distributed the tasks in the wrong way.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, I did not make any changes to it, because I identified and checked the risks. |
| **Problems encountered**  **I didn't take any risks.**  **Points to consider:**  What barriers did you face?  I did not face any obstacle during my work.  How did you overcome them?  You work on the task before the due date is up to avoid mistakes. |
| **New ideas and change of project direction**  **I didn't post new ideas.** |
| **What have I learnt about myself this week?**  **I learned how the project management plan is very important because the project depends on it.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I was nervous while carrying out this task because of the many mistakes that occurred to me.  Did I find it useful to complete the tasks?  Yes, this planning will help me divide roles and check that everything is going well.  How well have I performed? What did I contribute?  I have checked and checked it more than once to make sure it is correct.  What can I improve on next week?  I will review the tasks before completing them.  How might this learning apply in the future?  I will do the tasks on time. |
| **Tasks planned for next week**  **Review the performance of your project.**  **Points to consider:**  Which tasks are priority?  We will critically evaluate all project steps.  Have you set aside sufficient time for completion?  Yes, you set a time to get the job done. |
| **Project plan status to date (on, ahead, behind):**  **Ahead** |
| **Supervisor comments to address** |
| Tell me I did a good job. |

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| **Name: Hasan Alhwietat** |
| **Logbook Title: The completion draft performance review.** |
| **Date: 1/6/2022** |
| **Update on weekly research/tasks achieved**  **We have prepared a performance review covering the project, such as an evaluation to verify objectives, tools, techniques used, and research methods.**  **Points to consider:**  What have you completed?  You prepare a performance review to verify the objectives and research methods used in the project and evaluate the success of the project.  Did you fulfil task requirements?  Yes, I filled out the task perfectly.  Are you on track and within deadlines set?  Yes, you delivered the job on time.  Did you need to make any changes to your project management plan?  I didn't make any changes to the plan. |
| **Any risks and/or issues identified?**  **I've not had problems**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  There are no problems I encountered.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, I did not make any changes, because there are no problems. |
| **Problems encountered**  **encounter a problem.**  **Points to consider:**  What barriers did you face?  I didn't do it at the time.  How did you overcome them?  You work on the task after the deadline has passed. |
| **New ideas and change of project direction**  **I have changed some sub ideas.** |
| **What have I learnt about myself this week?**  **You learned how performance evaluation affects the success of the annotator because it tests the performance of the project and tests the application that has been built.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I was desperate because I didn't get the job done on time.  Did I find it useful to complete the tasks?  Yes, they will help me in the upcoming tasks because the tasks depend on each other.  How well have I performed? What did I contribute?  I have audited my audits to ensure that the project is quality and free from any errors.  What can I improve on next week?  I will run the tasks and get them done before their due date and will put ideas for discussion.  How might this learning apply in the future?  I will do the tasks on time. |
| **Tasks planned for next week**  **I will make a professional report on the results of the preliminary studies.**  **Points to consider:**  Which tasks are priority?  We will explain the results, evaluate them and document the preliminary studies.  Have you set aside sufficient time for completion?  Yes, you set a time to get the job done. |
| **Project plan status to date (on, ahead, behind):**  **Behind** |
| **Supervisor comments to address** |
| He didn't give me any feedback |

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| **Name: Hasan Alhwietat** |
| **Logbook Title: The completion of the draft business report.** |
| **Date: 8/6/2022** |
| **Update on weekly research/tasks achieved**  **We made some evaluations about the analyses of the previous results, evaluated the research methods used, evaluated the tools used in planning, and evaluated all tools during the planning stage.**  **Points to consider:**  What have you completed?  You complete the task on time.  Did you fulfil task requirements?  Yes, I filled out the tasks perfectly.  Are you on track and within deadlines set?  Yes, you delivered the job on time.  Did you need to make any changes to your project management plan?  I didn't make any changes to the plan. |
| **Any risks and/or issues identified?**  **I've not had problems.**  **Points to consider:**  Did you identify risks/issues with a lack of skills required for undertaking research/tasks?  I don't have any problems.  Did you identify any additional risks/issues that have an impact on the project management plan?  No, I did not make any changes. |
| **Problems encountered**  **I didn't face any risks.**  **Points to consider:**  What barriers did you face?  I did not face any obstacle during my work.  How did you overcome them?  You work on the task before the deadline expires. |
| **New ideas and change of project direction**  **I have not added any ideas.** |
| **What have I learnt about myself this week?**  **I learned how it is necessary to conduct an evaluation of the project after its completion to find out its disadvantages.**  **Points to consider:**  How did I feel when I had to deal with tasks/problems?  I was excited while doing this mission because it's the last.  Did I find it useful to complete the tasks?  Yes, they will help me a lot in verifying the reliability and performance of the project.  How well have I performed? What did I contribute?  I have evaluated the work you have done.  What can I improve on next week?  I will do the tasks with advance planning before they are carried out.  How might this learning apply in the future?  I will do the tasks on time. |
| **Tasks planned for next week**  **There are no other tasks.**  **Points to consider:**  Which tasks are priority?  There is no task.  Have you set aside sufficient time for completion?  There is no task. |
| **Project plan status to date (on, ahead, behind):**  **Ahead** |
| **Supervisor comments to address** |
| He told me I did a good job. |